

**State Hazard Mitigation Team Meeting  
CEOC TAG Conference Room, 2<sup>nd</sup> Floor  
Boone Center Frankfort, KY 40601  
Tuesday January 8, 2013  
1:00 PM**

**Voting Members Present:**

John Heltzel, Director  
James Richerson, Kentucky Emergency Management Assistant Director  
Stephanie Robey, Kentucky Emergency Management  
Mike Hale, Department for Local Governments  
Carey Johnson, Kentucky Division of Water  
Wendell Lawrence, Lincoln Trail Area Development District  
Nancy Price, Kentucky Emergency Management  
Susan Wilkerson, Kentucky Office of Homeland Security  
Joe Sullivan, National Weather Service  
Angela Satterlee, Hopkinsville Community Development Services

**Voting Members Absent:**

Leslie Kennedy, State Hazard Mitigation Officer  
Lee Nalley, Department for Local Governments  
Jerry Rains, Kentucky Emergency Management  
Paul Whitman, Shelby County Emergency Management Director  
Chris Mobly, Kentucky Transportation Cabinet  
Jim McKinney, Louisville/Jefferson County Metro Government  
Josh Human, University of Louisville

**Technical Advisors Present:**

Doug Eades, Kentucky Emergency Management  
Ann Culbertson, Kentucky Emergency Management  
Amanda LeMaster, Kentucky Emergency Management  
Geni Jo Brawner, Kentucky Emergency Management  
Robert Duff, Kentucky Emergency Management  
Todd Neal, Kentucky Emergency Management  
Ryan Hubbs, Kentucky Emergency Management  
Brian Gathy, University of Kentucky  
Ben Anderson, University of Louisville  
Nick Grinstead, University of Kentucky

**Technical Advisors Absent:**

Esther White, University of Kentucky

### **Welcome - Meeting Call to Order:**

General Heltzel called the meeting to order at 1:00 pm. The General thanked everyone for their attendance and announced that Leslie Kennedy, State Hazard Mitigation Officer, would return to work from leave on Thursday January 10., Also, the General strongly suggested all Kentucky Emergency Management staff receive their flu shots. General Heltzel then turned the meeting over to Stephanie Robey.

### **Proposed By-Laws:**

Ms Robey discussed the newly proposed By-Laws. Ms Robey and Amanda LeMaster, Acting State Hazard Mitigation Officer, briefed the slides containing the responses from the recent survey sent to the State Hazard Mitigation Team regarding the proposed changes to the By-Laws. The first topic discussed by the State Hazard Mitigation Team (SHMT) was the changing of the official name of the SHMT. The anticipated name shall be Commonwealth of Kentucky State Hazard Mitigation Council with a working title of the Mitigation Council and official abbreviation being KYMC. The next topic discussed was the proposal that membership being limited to persons who are responsible for Hazard Mitigation Programs. It was suggested not to limit the voting members to Emergency Management staff who are actively involved in Hazard Mitigation, but to also allow other agencies with specific expertise when evaluating potential projects and establishing strategies. It was a general consensus that the language "included but not limited to" be added to Article Three: Membership of the newly proposed By-Laws so as to allow mitigation practitioners to participate on the council. General Heltzel also suggested a member of the following be added as voting members on the SHMT: Kentucky Association of Mitigation Managers (KAMM), Kentucky Office of Homeland Security, and a member from Department for Local Governments. Also discussed was Article Six: Committees. It was recommended that a section be added to support electronic voting. Revised By-Laws will be sent out and voted on at the next SHMT on April 10, 2013.

### **Mitigation & State Plan Update:**

Robert Duff then gave a brief update on the progress with the Kentucky Enhanced State Plan update. Mr. Duff pointed out that sections of the State Plan have been assigned to the Mitigation staff for updating. All updates are due mid January for first round of reviews. General Heltzel wants to paint a picture using the Commonwealth Hazard Assessment Mitigation Planning System (CHAMPS) to illustrate our enhanced status. He also wanted to schedule a date for Federal Emergency Management Agency (FEMA), SHMT, and the Mitigation staff to demonstrate how CHAMPS is currently working to improve the project selection, future mitigation projects, and mitigation plans.

### **Mitigation State Plan Stakeholder Meeting Synopsis:**

Nancy Price updated the SHMT regarding the Stakeholder meetings which are being held in conjunction with the Plan update efforts. Stakeholder meetings are being held at the offices of each Area Development District (ADD). Local elected officials, emergency managers, ADD staff, civic leaders, congressional office staff, and KYEM Mitigation staff are participating in the meetings. Ms LeMaster, Ann Culbertson, Todd Neal, and Ryan Hubbs all gave a brief synopsis of stakeholder meetings which have been held to date. The overall consensus is the meetings are going extremely well. Six (6) of the fifteen have been conducted. The stakeholders have all provided positive input and feedback. Some of the top issues discussed include: flooding, severe storms, elevations, and continuous planning. It was also noted that amendments have been made to some local plans to support new projects.

The State Hazard Mitigation Office feels that funding of mitigation projects has significantly increased the safety of citizens throughout the Commonwealth and wishes to strive to continue its efforts to mitigate damages from future disasters. It was highlighted that the Mitigation staff are now assigned oversight of mitigation efforts associated with specific Area Development Districts (ADD). That all mitigation activities for each ADD now go through one project manager

### **CHAMPS Update:**

Doug Eades gave an update on CHAMPS, stating there are over 600 Mitigation Action Forms (MAF) entered into the system. Version 1 is up and running. David Liebman will be conducting CHAMPS Version 1 training at each ADDs. Three training sessions have already taken place with positive feedback. CHAMPS version 2 is 12 weeks away from completion and will under intense testing before March 31. Version 1 and Version 2 will be merged after April.

### **Closing Comments:**

General Heltzel then opened the floor for any thoughts and comments on CHAMPS.

The overall feedback:

- Angela Satterlee – People are looking forward and are excited about CHAMPS.
- Carey Johnson – Is excited for information being stored on dams
  - Nancy Price also proposed having a specialized staff member with expertise on dams and levees.
- Joe Sullivan – Is very interested in pulling data for the National Weather Service (NWS) from CHAMPS.

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- General Heltzel requested that a teleconference be set up between NWS and KYEM to get data from NWS that can be used om CHAMPS in support of incident reporting.

General Heltzel wants potential mitigation projects stored into CHAMPS and once a presidentially declared disaster occurs, Kentucky will be ready to submit potential projects and state and local plan updates. Lastly, the General pointed out the Enhanced Plan has been worth millions. He wants KYEM to defend the Enhanced status so Kentucky can make use of it in the future.

**Upcoming Events:**

- SHMT Meeting - April 10, 2013
- SHMT Meeting - July 10, 2013
- SMHT Meeting - October 30, 2013