



KENTUCKY EMERGENCY MANAGEMENT

Andy Beshear
Governor

Boone National Guard Center
100 Minuteman Parkway
Frankfort, KY 40601-6168

Eric Gibson
Director

Kentucky Qualification System (KQS)

Incident Management Team Qualification Review Board

Mr. Dustin Heiser, KYEM
(Chair)

Mr. Rob Blair, KDEP- ERT

Mr. Wayne Briscoe, KBEMS

Ms. Kenna "Marti" Burton,
KYEM

Mr. Ian Burkett, KYEM

Mrs. Randi Feltner, KYTC

Mr. Jimmy Hampton,
KDPH

Mr. Doug Hargreaves,
KYEM

Mr. Edward Meiman,
Louisville Metro EMA

Mr. Bob Stephens, KYEM

Maj. Eric Walker, KSP

Mr. Terry Wattenbarger,
State Fire Rescue Training

Mr. Garth Wireman,
KENA-APCO

Mr. Jordan Yuodis,
AMFEMS

Dr. Charlie Harris, KYEM,
Secretary, Nonvoting

Seventh Meeting

PowerPoint Used for Guiding the Meeting Is
Attached at the End of These Minutes

Date: 8 November 2024

Location: Room 208, Emergency Operations
Center, Boone Center, Frankfort, KY 40601

Call to Order: Mr. Dustin Heiser, Chair, at 1:38 PM.

Roll Call: Twelve of the 15 positions on the IMT QRB were present in-person or virtually. This constituted a quorum. All members not present were excused. Mr. JR Holt attended for Mr. Rob Blair. There was one guest – Ms. Jennifer Hitch, State Training Officer for KYEM.

Leadership's Comments: Mr. Heiser greeted everyone and then talked about the recent deployment of a Kentucky Incident Management Team (IMT) to the state of North Carolina as part of the response to Hurricane Helene. Mr. Heiser showed a PowerPoint, based upon research, that showed IMTs were the second most requested resource from states affected by Hurricane Helene. He underscored the importance of the committee's work in the certification and credentialing of persons to serve on IMTs.

Introductions: Ms. Kenna "Marti" Burton, KYEM, and Mr. JR Holt, KDEP- ERT, and Maj. Eric Walker, KSP, introduced themselves to the board.

Reading and Approval of Minutes from Previous Meeting: Mr. Ian Burkett, KYEM, moved to accept the May 30, 2024 minutes as written, and Mr. Edward Meiman, Louisville Metro EMA, seconded. The minutes were unanimously approved by the board.

Meeting Agenda and Objectives: Mr. Heiser covered the meeting's agenda and objectives. The specific meeting objectives were:

- (1) Introduction of New Committee Members.
- (2) Update of Where We Are and Where KQS is Heading Over the Winter.
- (3) Review of Draft the Decertification and De-credentialing Section of the KQS SOG.

KQS Milestones for 2024 and Overall Project Status: Dr. Charlie Harris reviewed the program's milestones and overall status, emphasizing that the IMT QRB met all milestones set by the Advisory Committee and the board itself. He further stated that the board was ready to accept Historical Recognition (HR) Packets and could receive its first HR packets by the end of the 2024 calendar year.

Review and Discussion of the Draft SOG Section on Decertification and De-credentialing: The board read the draft section from the ad hoc committee and provided recommendations for improvements. Some of the suggestions were: inclusion of a standard of conduct, a shortening of the total time involved for decertification and de-credentialing, and the development of key rules whose breaking would cause immediate penalty. The board's comments will be incorporated into the next version.

Review of HR: The board conducted a short review of HR, in preparation of receiving packets. The board revisited Procedures, A, B, and C and then worked through the six sections of every HR Packet, such as Section 3 – Course Certificates.

Possible KRS Revision: Mr. Heiser talked about a potential KRS Revision to 39A.050, which is early in the process. The revision definitively establishes KYEM as the Authority Having Jurisdiction for KQS, or in other words, responsible for the implementation of the National Qualification System in Kentucky.

Next Steps – the QRB's Next Meeting: The board reached consensus to schedule its eighth meeting on Monday, January 13th at 1:30 PM.

Public Comments: None.

Adjournment: With no further business to discuss, the board adjourned at 2:39 PM.

Attachments: IMT QRB Seventh Meeting 8 NOV 24 (PowerPoint).