FIELD EVALUATION FORM

TITLE: PROJECT WORKSHEET DEVELOPMENT

LOCATION (CITY/STATE) _____   **DATES:** _____

COURSE MANAGER/LEAD INSTRUCTOR: _____

NAME (Optional) _____   **FEMA, TAC, State (Circle One)**

INSTRUCTIONS: *Indicate your rating by circling a number on a scale of 1 to 5. A rating of 1 is the LOWEST and a rating of 5 is the highest. Rate each unit of instruction for QUALITY OF CONTENT and QUALITY OF INSTRUCTION.*
NOTE: *If more than one instructor delivered a unit, please rate each instructor (continue on an additional sheet if necessary).*

UNIT TITLE:	QUALITY OF CONTENT	QUALITY OF INSTRUCTION
1. **Introduction**		
Instructor: _____	1 2 3 4 5	1 2 3 4 5
2. **Section 1 – Collecting Project Information**		
Instructor: _____	1 2 3 4 5	1 2 3 4 5
Instructor: _____	1 2 3 4 5	1 2 3 4 5
Activity 1a: Collecting Project Information		
Activity Facilitator: _____	1 2 3 4 5	1 2 3 4 5

Provide additional comments regarding quality of content and instruction for Section I and Activity 1a._____
_____

3. **Section 2 – Completing the Project Worksheet**

	QUALITY OF CONTENT	QUALITY OF INSTRUCTION
Instructor: _____	1 2 3 4 5	1 2 3 4 5
Instructor: _____	1 2 3 4 5	1 2 3 4 5

Activity 1b: Completing the Project Worksheet: Damage Description and Dimensions

Activity Facilitator: _____	1 2 3 4 5	1 2 3 4 5

Activity 1c: Completing the Project Worksheet: Scope of Work

Activity Facilitator: _____	1 2 3 4 5	1 2 3 4 5

Activity 1d: Completing the Project Worksheet: Cost and Special Considerations

Activity Facilitator: _____	1 2 3 4 5	1 2 3 4 5

Activity 2: Project Worksheet Preparation

Activity Facilitator: _____	1 2 3 4 5	1 2 3 4 5

Provide additional comments regarding quality of content and instruction for Section II and Section II Activities._____
_____
_____

4. **Closure**

Instructor: _____	1 2 3 4 5	1 2 3 4 5

Provide additional comments regarding quality of content and instruction for Unit 2 and Unit 2 Activities._____
_____

COMMENTS (Please provide additional comments on an additional sheet if necessary):