



# KENTUCKY EMERGENCY RESPONSE COMMISSION

BIMONTHLY NEWSLETTER

ISSUE 17  
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## Notes from March 22, 2022 KERC Meeting

- Past KERC Chairman Michael Dossett retired effective February 28, 2022
- New KERC Chairman Jeremy Slinker began March 1, 2022. Chairman Slinker has twenty-eight (28) years with the Kentucky State Police (KSP), three (3) years as a KERC Commissioner, and two (2) years with the Kentucky Department of Parks as Director for the Park Rangers.
- Action on the LEPC Special Projects Process approved at the November 9, 2021 KERC meeting to allow LEPCs to request funds for special projects was unable to be taken due to the December 2021 tornado and ice storm events, a new KYEM Director, and the DMA Attorney leaving. In the near future the LEPC Special Projects application packet will be sent out to the LEPC Chairs and they will have sixty (60) days to submit an application for a special project
- The KERC approved the Tier II distribution of \$219,500 to the KERC and \$219,500 to the LEPCs. Ninety-four (94) LEPCs are eligible to receive funds and eighteen (18) LEPCs are not eligible
- Twenty-six (26) facilities out of 5,685 active Tier II facilities have not initiated their 2021 Tier II Annual Report
- To date, twenty (20) Annual Certification Letters have been submitted and are due by April 1
- Out of 1,272 Extremely Hazardous Substance (EHS) plans in the Commonwealth, LEPCs have approved 430 EHS plans and have initiated 147 EHS plans

## Important Dates for LEPCs

- **June 1, 2021**, EHS Facility Response Plans due in Tier II Manager
- No later than June 30, fill out the LEPC Detailed Budget in the WebEOC LEPC Dashboard identifying how the funds requested on the LEPC Grant Application are to be spent
- See page 2 of this newsletter for specific details and other due dates for LEPCs



## Upcoming KERC Meeting Date

**Wednesday, May 18, 2021 @ 10:00am**

Location to be determined

## 2022 KERC Meeting Dates

- July 20 TBD and VTC
- September 7 Governor's Emergency Management Workshop (GEMW) and VTC
- November 16 TBD and VTC

## KERC Contacts:

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## 2022 LEPC Documentation Calendar:

### January

- Upload documentation of expenditures, bank statements, and update the LEPC Bank Ledger in the WebEOC LEPC Dashboard at least quarterly. Invoices and receipts should be uploaded with bank statements for the timeframe the money was spent. All bank statements should be uploaded individually. The final due date for submissions of documents from the final quarter of the preceding year shall be no later than January 31

**\*\*Note:** LEPCs must meet at least twice per year (once if no EHS in the planning district) and upload meeting minutes to the WebEOC LEPC Dashboard within thirty (30) days of the meeting, including video teleconference (VTC) meetings

### February

- No later than February 28, fill out the LEPC Grant Application in the WebEOC LEPC Dashboard. Print, sign, and upload the application

### March

- Facilities must submit by March 1: 1) Their annual Tier II Reports; AND 2) A Facility Annual Certification Letter (FACL)

**\*\*Note:** The FACL must state: 1) There are no changes to the EHS Plan; OR 2) The EHS Plan has been revised and the revisions are included with the FACL

### April

- No later than April 1, review the EHS Facility Emergency Response Plans and fill out an Annual Certification Letter (ACL) in the WebEOC LEPC Dashboard stating: 1) There were no changes; OR 2) The plan has been revised and revisions are included with the ACL

### May

- No later than May 31, the KERC will email the Eligible / Ineligible letter to LEPC

### June

- June 1, EHS Facility Response Plans due in Tier II Manager
- No later than June 30, fill out the LEPC Detailed Budget in the WebEOC LEPC Dashboard identifying how the funds requested on the LEPC Grant Application are to be spent

### June-July

- The KERC Fee Account Grant Fund Contract will be emailed to all eligible LEPCs. Print, sign in blue ink required pages, and mail the contract to the LEPC Program Coordinator

### July

- No later than July 30, the KERC will distribute KERC Fee Account Grant awards

### November

- No later than November 30, publish public information on committee activities entitled "Public (Legal) Notice Advertisement"
- No later than November 30, in the WebEOC LEPC dashboard, update the LEPC Membership List and LEPC Membership Cover Page. Name, agency, email address, phone number, and LEPC role should be entered for all members
- No later than November 30, in the WebEOC LEPC dashboard, upload the LEPC bylaws, with certification stating: 1) There were no changes; or 2) The LEPC bylaws have been revised and the revisions are included. Bylaws or certification must be signed and dated by the Chair of the LEPC each year
- No later than November 30, in the WebEOC LEPC dashboard, update the LEPC Personal Property Inventory for all items valued over \$500

### December

- No later than December 31, in the WebEOC LEPC Dashboard, upload a photocopy of the "Public (Legal) Notice Advertisement" published or "Affidavit of Publishing." The name and the date of the newspaper must be clearly shown