EOP CHECKLIST

☐ County name: On title page and in header or footer of subsequent pages.

☐ Mission / Purpose / Scope: Broadly describe what the EOP is used for and when it should be used.

☐ Hazard Assessment: general statement about the top five (5) natural and top five (5) human-caused hazards affecting your county. Briefly describe each hazard’s effect and likeliness of occurrence in your community.

☐ Demographics: basic info on your population from U.S. census sites. Can be in charts or tables.

  o Population: county, cities
  o Functional Needs Population
  o Medical Facilities
  o Water Districts
  o Sewer Services
  o Law Enforcement
  o High Occupancy Structures
  o Shelters
  o Rural / Urban population
  o Institutionalized
  o Housing Units: rentals, homes, seasonal
  o Heating Sources
  o Electrical Services
  o Fire Departments
  o Transportation Entities
  o Unique Facilities

☐ Direction and Control: Describe of the overall direction and control during an emergency.

  o Political organization: Describe how your county/city politics works, magistrates, city council, elected official hierarchy. Order of succession, Wire diagrams can be used

  o EOC organization: Where are you EOC and alternate EOC located, how is your EOC structured? ICS charts can be used.

☐ Assumptions

☐ References: Federal statutes, KRS, regional guidance, local ordinances, MOUs/MOAs.