



FEMA

April 11, 2020

MEMORANDUM FOR: FEMA Regional Administrators  
Regions I – X

ATTENTION: Regional Recovery Division Directors

FROM: Keith Turi   
Assistant Administrator  
Recovery Directorate

SUBJECT: Issuance of FEMA Policy FP 104-010-03, *Coronavirus (COVID-19) Pandemic: Purchase and Distribution of Food Eligible for Public Assistance*

The purpose of this memorandum is to issue the attached FEMA Policy FP 104-010-03, *Coronavirus (COVID-19) Pandemic: Purchase and Distribution of Food Eligible for Public Assistance*. On March 13, 2020, the President of the United States declared a nationwide emergency for the COVID-19 pandemic. Due to the impact of the COVID-19 pandemic, there may be areas where it will be necessary as an emergency protective measure to provide food to meet the immediate needs of those who do not have access to food as a result of COVID-19 and to protect the public from the spread of the virus.

This policy defines the framework, policy details, and requirements for determining the eligibility of work and costs for the purchase and distribution of food in response to the COVID-19 pandemic to ensure consistent and appropriate implementation across all COVID-19 emergency and major disaster declarations. Except where specifically stated otherwise in the policy, assistance is subject to Public Assistance Program requirements as defined in Version 3.1 of the *Public Assistance Program and Policy Guide*.

If you have any questions, please contact Traci Brasher, Acting Director, Public Assistance Division at [traci.brasher@fema.dhs.gov](mailto:traci.brasher@fema.dhs.gov).

Attachment