



## KENTUCKY EMERGENCY MANAGEMENT

**Andy Beshear**  
Governor

Boone National Guard Center  
100 Minuteman Parkway  
Frankfort, KY 40601-6168

**Wayne L. Burd**  
Interim Director

### **Homeland Security Exercise and Evaluation Program (HSEEP)**

**February 1-2, 2022**

**9:00A.M. EDT to 5:00P.M. EDT**

**Floyd County Emergency & Rescue  
132 Cliff Road, Prestonsburg, KY 41653**

**Offered By  
Kentucky Division of Emergency Management (KYEM)**

#### **Course Description**

The HSEEP Training Course is an intermediate-level training course that incorporates exercise guidance and best practices from the HSEEP Volumes. Throughout the course, participants will learn about topics including exercise program management, design and development, conduct, evaluation, and improvement planning. The HSEEP Training Course is an interactive course that allows participants to share personal lessons learned and best practices while gaining practical experience. In addition to the instructor-led course presentations, the course includes small group activities, videos, and group discussions. The course also provides overviews of HSEEP-related initiatives such as technology and capabilities-based planning (e.g. Target Capabilities List [TCL]). This blended approach will give participants hands-on experience that readily translates to real-world exercise skills. Activities include creating exercise documentation, conducting exercise planning conferences and briefings, and practicing exercise evaluation.

#### **Student Criteria**

Individuals involved in exercise programs and/or exercise design, development, conduct, control, evaluation, and improvement planning are encouraged to attend the HSEEP Training Course. You **MUST** be at least 18 years old to register for this class.

#### **Special Notes**

A **MINIMUM # ten (10)** advance student registrations is **REQUIRED** and must be received by January 18, 2022 in order to conduct this course. You are considered accepted as a student in this class upon receipt of your application by this office so you will not receive a letter acknowledging that acceptance. Meals, lodging, and travel expenses are the responsibility of the student and will **NOT** be reimbursed by KYEM.

#### **Registration**

Registration application for the course can be completed using the following link: <https://kyem.ky.gov/training/Pages/default.aspx> and click on register. It is important that you register using proper name as you want it to appear on your certificate. Students will be notified if the course is canceled. For this reason, it is imperative that you provide accurate email/contact information.

#### **For more information, contact:**

Misty Callahan; KYEM Area 7 & 8 Administrative Officer  
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