



## KENTUCKY EMERGENCY MANAGEMENT

**Andy Beshear**  
Governor

Boone National Guard Center  
Frankfort, KY 40601-6168 100 Minuteman Parkway

**Eric Gibson**  
Director

**Homeland Security Exercise and Evaluation Program  
(HSEEP)  
February 24-25, 2025  
Fayette County  
(UK EOC) 440 Hilltop Ave, "The 90" Building, Second Floor, Room 228  
Lexington, KY 40506  
UK Emergency Operations Center**

### Course Description

The HSEEP Training Course is an intermediate-Level training course that incorporates exercise guidance and best practices from HSEEP Volumes. Throughout the course, participants will learn about topics including exercise program management, design and development, conduct, evaluation and improvement planning. The HSEEP training Course is an interactive course that allows participants to share personal lessons learned and best practices while gaining practical experience. In addition to the Instructor-led course presentations, the course includes small group activities, videos, and group discussions. The course also provides overviews of HSEEP-related initiatives such as technology and capabilities-based planning (e.g. Target Capabilities List [TCL]). This blended approach will give participants hands on experience that readily translates to real world exercise skills. Activities include creating exercise documentation, conducting exercise planning conferences and briefings and practicing exercise evaluation. **Class will start promptly at 8:30a.m. EST until 4:30p.m. EST each day.**

### Student Criteria

Individuals in exercise programs and/or exercise design, development, conduct, control, evaluation, and improvement planning are encouraged to attend HSEEP Training Course. You must be 18 years old to register for this class. **The prerequisite is ICS-120.c (Introduction to Exercises). A copy of this course completion certificate must be provided before the beginning of class. You may email it to the POC listed below. IS-130 (Exercise Evaluation and Improvement Planning) is recommended to everyone taking this course.**

### Special Notes

**A MINIMUM of twenty (20) advance student registrations is REQUIRED and must be received by February 17, 2025. A MAXIMUM of thirty (30) will be accepted.** You are considered accepted as a student in this class upon receipt of your application. Letters of acceptance will not be sent. Meals, lodging, and travel expenses are the responsibility of the student and will *NOT* be reimbursed by KYEM. *The materials for this course will be delivered in digital format. A copy of the manual will be emailed to you prior to the start of the class.*

### Registration

Click here for registration: [https://forms.logiforms.com/formdata/user\\_forms/25701\\_7726379/94169](https://forms.logiforms.com/formdata/user_forms/25701_7726379/94169). Students will be notified if the course is canceled. For this reason, it is imperative that you provide accurate contact information.

### For more information, contact:

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