Basic Instructional Skills
(Methodology)
June 1-2, 2019

Hardin County Emergency Operations Center
170 North Provident Way
Elizabethtown, KY 42701

Offered by
Kentucky Division of Emergency Management (KYEM)

Course Description
KYEM has developed certification standards for emergency management course instructors. One requirement for instructor certification is the completion of an approved instructional methodology course. This course fulfills that requirement. The course will cover instructor responsibilities, pre-course preparation, presentation skills, evaluating student skills and knowledge, and course documentation. This course condenses approximately 24 hours of material into a two day format, so students should be prepared to complete some pre-course reading before start of class. Each day’s coursework will begin at 8:00a.m. and conclude at 5:00p.m.

Student Prerequisites
This course is open to all Emergency Management, Rescue, Fire, Emergency Medical, and Law Enforcement personnel or other organizations having responsibility for instruction of adults. This course is recommended for individuals with five or more years of EM experience.

Special Notes
Advance student registrations is REQUIRED and must be received by May 11, 2019. You are considered accepted as a student in this class upon receipt of your registration so you will not receive a letter acknowledging that acceptance. Meals, lodging, and travel expenses are the responsibility of the student and will NOT be reimbursed by KYEM.

Registration
Registration application for the course can be completed using the following link: www.kyem.ky.gov/training and click on register. When registering, please use proper name as you would like it to appear on the certificate. Students will be notified via e-mail if the course is cancelled. For this reason, it is imperative that you provide accurate individual email and contact information.

For more information, contact
Janine Edelen, KYEM Areas 3&4, Administrative Officer
502-607-2640
janine.r.edelen.nfg@mail.mil