



## KENTUCKY EMERGENCY MANAGEMENT

**Andy Beshear**  
Governor

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Director

### **Homeland Security Exercise and Evaluation Program (HSEEP)**

**October 24-25, 2023**

**Boyd County  
12327 Anthony Drive  
Ashland, KY 41102**

#### **Course Description**

The HSEEP Training Course is an intermediate-Level training course that incorporates exercise guidance and best practices from HSEEP Volumes. Throughout the course, participants will learn about topics including exercise program management, design and development, conduct, evaluation and improvement planning. The HSEEP training Course is an interactive course that allows participants to share personal lessons learned and best practices while gaining practical experience. In addition to the Instructor-led course presentations, the course includes small group activities, videos, and group discussions. The course also provides overviews of HSEEP-related initiatives such as technology and capabilities-based planning (e.g. Target Capabilities List [TCL]). This blended approach will give participants hands on experience that readily translates to real world exercise skills. Activities include creating exercise documentation, conducting exercise planning conferences and briefings and practicing exercise evaluation. **Class will start promptly at 9:00a.m. EST and end at 5:00p.m. EST each day.**

#### **Student Criteria**

Individuals in exercise programs and/or exercise design, development, conduct, control, evaluation, and improvement planning are encouraged to attend HSEEP Training Course. You must be 18 years old to register for this class. **The prerequisite is ICS-120. A copy of this course completion certificate must be provided before beginning of class. You may email it to the POC listed below.**

#### **Special Notes**

A **MINIMUM of TEN (10)** advance student registrations is **REQUIRED** and must be received by **October 12th, 2023**. A **MAXIMUM #thirty (30)** will be accepted. You are considered accepted as a student in this class upon receipt of your application. Letters of acceptance will not be sent. Meals, lodging, and travel expenses are the responsibility of the student and will *NOT* be reimbursed by KYEM.

#### **Registration**

Click here for registration: [https://forms.logiforms.com/formdata/user\\_forms/25701\\_7726379/94169](https://forms.logiforms.com/formdata/user_forms/25701_7726379/94169). Students will be notified if the course is canceled. For this reason, it is imperative that you provide accurate contact information.

#### **For more information, contact:**

Misty Callahan, KYEM Administrative Specialist III  
502-607-3325; [misty.l.callahan2.nfg@army.mil](mailto:misty.l.callahan2.nfg@army.mil)



