



KENTUCKY EMERGENCY MANAGEMENT

Andy Beshear
Governor

Boone National Guard Center
100 Minuteman Parkway
Frankfort, KY 40601-6168

Jeremy C. Slinker
Director

Third Meeting

**Kentucky Qualification
System (KQS)
Advisory Committee**

Mr. Dustin Heiser,
KYEM (Chair)

Mr. Steve Brukwicki,
KYEM

Mr. Drew Chandler,
Woodford County EM

Mr. Michael Froelich,
EEC

Mr. Grant Gillion, KDPH

Ms. Jennifer Hitch,
KYEM

Mr. Marc Rudder, KY
Fire Commission

Mr. Todd Schulkers,
Kenton County HS/EM

Maj Darren Stapleton,
KSP

Mr. Kevin Vogelpohl,
Boone County EM

Mr. Jason York, KYEM

Ms. Charla Sands,
DMA, Legal Counsel,
Nonvoting

Dr. Charlie Harris,
KYEM, Secretary,
Nonvoting

PowerPoint Used for Guiding the Meeting Is
Attached at the End of These Minutes

Date: 21 August 2023

Location: Room 208, Emergency Operations Center,
Boone Center, Frankfort, KY 40601

Call to Order: Mr. Dustin Heiser, ADO, at 2:35 PM

Roll Call: Ten of the 13 positions on the Advisory
Committee were filled. Ms. Jennifer Hitch, Mr. Marc
Rudder, and Ms. Charla Sands were excused.

Director's Comments: Mr. Heiser started the meeting
by thanking everyone for attending, and then he
mentioned that the recent fire in Hawaii highlighted
the importance of Incident Management Teams
(IMTs).

Introductions: There were no introductions.

Reading and Approval of Minutes: Mr. Drew Chandler
moved to approve the July 17th minutes as written,
and Mr. Kevin Vogelpohl seconded. The minutes
were unanimously approved by the committee.

Meeting Agenda and Objectives: Next, Mr. Heiser
covered the agenda and objectives. The major
portions of the agenda and meeting objectives were:

(1) Committee Pictures.

- (2) Review and Discussion of the Draft KQS SOG Portions for General Guidance and the Business Rules of the Advisory Committee and Qualification Review Boards.
- (3) Discussion of KQS Webpage and Logo.
- (4) Provide Overall Update of the Program.

Committee Pictures: The KYEM Public Information Officer (PIO), Ms. Jesse Elbouab, took pictures of committee members before the meeting.

Discussion of SOG Portions for General Guidance and the Business Rules of the Advisory Committee and the QRB: The Committee reviewed the general or introductory parts of the SOG and then moved on the committee portions. The committee made specific recommendations. For example, the committee recommended to revise the strategic goal of KQS and to integrate the applicable Kentucky Emergency Response Commission guidelines for the Advisory Committee and QRB business rules. Dr. Harris said the recommendations would be passed on to the Policy and Procedure Subcommittee and the revised portions presented at the next Advisory Committee meeting for approval.

KQS Addition to the KYEM Website: The committee discussed the location for the proposed link to KQS, as one of the options under the KYEM Programs link. Mr. Heiser indicated the kinds of information that could be listed under KQS, like QRB and Position Task Book information. The committee expressed support for this action, and a few members offered their assistance if needed.

Logo Discussion: The committee talked about the logo options provided by the KYEM PIO. Of all the color options, the committee liked best the gold lettering on a dark blue background. The committee also felt the overall shape of the logo should be easily made into a patch, such as being a circle or a square. This and other feedback was provided to the PIO, who said she would develop additional proposed logos based upon the feedback received from the committee.

Next Steps – IMT QRB: Mr. Heiser stated the IMT QRB would conduct its first meeting on September 14th at 1:30 PM.

Next Steps – the Advisory Committee’s Next Meeting: The committee gained consensus to schedule its fourth meeting on 30 October at 10:00 AM.

Public Comments: None.

Adjournment: With no further business to discuss, the committee adjourned at 3:32 PM.

Attachments: Advisory Committee Slidedeck 21 AUG 23 (PowerPoint)